



KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)
 904 ROSE ROAD
 ASHLAND, KY 41102-7104
 (606) 928-0205
www.kedc.org

***** INVITATION TO BID – ADDENDUM 1 *****

BID REFERENCE:	<u>PV-SFS-2016</u>
BID PUBLIC NOTICE DATE:	<u>April 13, 2016</u>
BID OPENING DATE & TIME:	<u>May 16, 2016, 9:00 AM Eastern</u>
BID CONTRACT PERIOD:	<u>July 1, 2016 – June 30, 2017</u>
BID ITEMS:	<u>School Food Service</u>
ADDENDUM PUBLIC NOTICE DATE:	<u>April 26, 2016</u>

STANDARD TERMS AND CONDITIONS

No Changes

BID SPECIFIC TERMS AND CONDITIONS

2. SERVICE AREA: In an effort to increase competition, KEDC has established regional boundaries among the members. Respondents may elect to service one or more defined regions as allowed by their capacity. However, to ensure coverage for all members preference will be given to those bidders who elect to serve all regions. The regions are defined as follows. Please mark the regions you can service on the bid worksheet.

Region 1	Drops	Region 2	Drops	Region 3	Drops	Region 4	Drops
Augusta Ind	1	Ashland Ind	8	Barbourville Ind	1	Allen Co	-4
Beechwood Ind	1	Bath Co	4	Bell Co	7	Anchorage Ind	1
Bellevue Ind	2	Boyd Co	9	Berea Ind	1	Archdiocese of Louisville	35
Boone Co	23	Carter Co	10	Casey Co	5	Bullitt Co	23
Bracken Co	3	Elliott Co	3	Corbin Ind	5	Campbellsville Ind	2
Dayton Ind	2	Estill Co	5	East Bernstadt Ind	1	Carroll Co	4
Erlanger-Elsmere Ind	7	Fairview Ind	2	Harlan Ind	1	Caverna Ind	2
Gallatin Co	3	Floyd Co	14	Knox Co	10	Eminence Ind	1
Grant Co	6	Greenup Co	7	Owsley Co	2	Franklin Co	11

Region 1	Drops	Region 2	Drops	Region 3	Drops	Region 4	Drops
Owen Co	4	Johnson Co	7	Science Hill Ind	1	Henry Co	5
Pendleton Co	4	Lewis Co	6	Somerset Ind	3	Oldham Co	16
Robertson Co	1	Magoffin Co	5	Wayne Co	5	Shelby Co	11
Scott Co	14	Martin Co	5	Whitley Co	9	Simpson Co	5
Walton Verona Ind	2	Menifee Co	3	Williamsburg Ind	1	Spencer Co	4
Williamstown Ind	1	Morgan Co	6			Trimble Co	4
Woodford Co	6	Paintsville Ind	2				
		Raceland- Worthington Ind	3				
		Rowan Co	7				
		Russell Ind	4				

4. PRIMARY ITEMS: Primary items are center of the plate, high volume, frozen potato, or non-food items as determined by KEDC staff in consultation with KEDC food service directors. Primary item prices are fixed for ~~the bid year~~ **six months**.
10. PRICE ADJUSTMENTS: All bid pricing shall remain firm for the duration of the awarded contract. Upward and downward price adjustments are permissible based on documented changes in the Consumer Price Index for All Urban Consumers (CPI-U) with the exception of produce as outlined above. Primary items and non-food items shall be fixed for ~~a year~~ **six months**, secondary items subject to monthly adjustments, and produce shall be provided as weekly Delivered Costs. The awarded bidder shall notify KEDC ~~60 days~~ **30 days** prior to renewal of any requested price increases or decreases for Primary Items in the upcoming bid period. All Primary Item requests must include a usage report for the item in the previous bid period. If no price changes are received, the current price will remain in effect.
18. ADMINISTRATIVE FEE: The awarded bidder will pay an administrative fee of 2% on all purchases made by members under this contract to KEDC up to KEDC's cost to solicit, award, and manage the bid contract. This cost shall be fixed for the ~~2015-2016~~ **2016-2017** contract period at \$699,000.00. The awarded bidder will make all administrative fee payments to KEDC by the 25th of the succeeding month and any checks are to be made payable to KEDC. Fees generated in excess of KEDC's cost shall be returned to each ordering district in the form of a rebate. Rebates shall be issued as a credit on the ordering schools invoice on the last billing cycle of the subsequent month. Should the parties agree not to extend the contract, any outstanding rebates earned are to be paid to the member by check within 30 days of termination of the contract. The awarded bidder will also compile and provide to KEDC a monthly report showing all purchases made by members under this contract in a format provided by KEDC.

To ensure the utmost level of transparency, the awarded bidder will provide to KEDC and/or its member districts all information and documentation requested by KEDC and/or its member districts necessary to effectively monitor and verify all rebates, discounts and credits, to ensure that all such rebates, discounts and credits are returned to the member districts and to ensure that all administrative fees are returned to the member districts.